



## FITTING UP AN ACRYLIC BOX FRAME

1. Install hanging hardware on the strainer. If you are painting or taping the edges do it now and check the strainer in the frame. If the strainer is tight you will have to make it smaller either by planing or sanding.
2. If the artwork is to be recessed in the frame mount the backing boards to the strainer. We recommend white woodworking glue.
3. While the glue is setting, clean the inside of the box with a mild acrylic cleaner and a soft cloth. Do not use glass cleaner or paper towels.
4. After the glue has set, place the strainer assembly backing side up on your work table. If you are covering this assembly with fabric do it now. Check the wrapped strainer in the frame. It should be snug but not tight. Do not force the strainer into the frame.
5. Attach the artwork /mat to the backing using appropriate hinges.
6. Carefully place cleaned frame over artwork package, making sure to lower the frame evenly over the backing and strainer. Larger frames require two or more people to ensure that the frame does not twist or flex.
7. Peel off the protective outer masking paper and inspect the frame. Wash the outside of the front of the frame to remove any masking residue.
8. If you must lift the frame to remove dust or make adjustments lift the box straight up off the strainer. When you are finished put it back on the strainer without twisting. This is very important. Twisting can break the corners open and you risk cracking the face. These cracks cannot be repaired.
9. When everything is clean and in place it is time to put in the screws. Make sure the strainer is centered side to side and top to bottom. The first screw goes in the center top hole, the next in the center bottom, next the center sides. Screw in the remaining screws. The trick with the screws is to not over tighten them. They should be flush with the top of the countersink and the sides should not bend in towards the strainer.
10. Place the completed frame in its poly bag to protect the frame and artwork.